

RESOLUTION NO 31312

A RESOLUTION TO AMEND RESOLUTION NO. 18381, ESTABLISHING A POLICY FOR A SUPPLEMENTAL TOOL ALLOWANCE FOR ELIGIBLE EMPLOYEES IN THE DEPARTMENT OF PUBLIC WORKS AT THE MOCCASIN BEND ENVIRONMENTAL CAMPUS AND THE TWO (2) FLEET GARAGES LOCATED AT AMNICOLA HIGHWAY AND 12TH STREET.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, that it is hereby amending Resolution No. 18381, establishing a policy for a supplemental tool allowance for eligible employees in the Department of Public Works at the Moccasin Bend Environmental Campus and the two (2) fleet garages located at Amnicola Highway and 12th Street, more fully described below:

1. A supplemental tool allowance shall be paid to eligible employees in the Department of Public Works in the amount of One Thousand Two Hundred (\$1,200.00) Dollars to be paid on an annual basis during the first pay period in July of each year via the regular payroll system. The allowance amount may be adjusted through the annual fiscal budget process to adjust to the current rate, if necessary. FY23 is the first year for the adjusted amount of \$1,200.00.

2. No employee shall be eligible for the supplemental tool allowance until he or she has completed one full year of service as an eligible employee.

3. The term "eligible employees" as used in this policy shall include those employees occupying the employment positions in **Exhibit A** attached hereto and incorporated herein by reference.

4. If an eligible employee terminates his employment with the City during a fiscal year after the \$1,200.00 tool allowance has been paid, the payroll department shall prorate the \$1,200.00 tool allowance on an annual basis and deduct any overpayment from the employee's last paycheck.

5. All eligible employees shall maintain a complete set of tools required to perform their job duties; the tool allowance may not be used by eligible employees for any purchases or use other than the purchase of tools used in the performance of their duties.

6. All eligible employees who are employed by the City after the adoption of this policy shall have or obtain and maintain a complete set of tools necessary to the performance of their duties as a condition of continued employment with the City.

7. There shall be no additional allowance for the repair or replacement of any tool during the fiscal year, but eligible employees receiving the supplemental tool allowance shall not be relieved of any duty to maintain a complete set of tools by virtue of the loss of, damage to or destruction of any required tool.

ADOPTED: September 27, 2022

/mem

EXHIBIT A

PUBLIC WORKS DEPARTMENT

FLEET MUNICIPAL GARAGE

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| EQUIPMENT MECHANIC 1 |
| EQUIPMENT MECHANIC 2 |
| EQUIPMENT MECHANIC 3 |
| FLEET MAINTENANCE SHIFT SUPERVISOR |

FLEET 12TH STREET GARAGE

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| EQUIPMENT MECHANIC 1 |
| EQUIPMENT MECHANIC 2 |
| EQUIPMENT MECHANIC 3 |
| FLEET MAINTENANCE SHIFT SUPERVISOR |

ISS MOCCASIN BEND ENVIRONMENTAL CAMPUS - PLANT MAINTENANCE

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| BUILDING MAINTENANCE MECHANIC I |
| CHIEF ELECTRICAL INSTRUMENT TECHNICIAN |
| CHIEF MAINTENANCE MECHANIC |
| CREW LEADER |
| INDUSTRIAL ELECTRICIAN 1 |
| INDUSTRIAL ELECTRICIAN 2 |
| INDUSTRIAL MAINTENANCE MECHANIC 1 |
| INDUSTRIAL MAINTENANCE MECHANIC 2 |
| PLANT MAINTENANCE LUBRICATOR |
| WASTE RESOURCE MAINTENANCE MANAGER |